

Committee Meeting Minutes

Location: Dark Horse, Bedminster

Date: 16/12/2025

Time: 19:30

Attendees: Andy, Katie, Kirsten, Joe, Charlotte, Becky, Roly

Apologies: Shaun, Lauren, Charlotte.

1. Christmas Party – 2025 Wrap-up & 2026 Planning

- The committee agreed that the earlier 18:30 start worked well compared to previous later starts, allowing more time to socialise and creating a more relaxed transition to food.
- A minimum of four people are required for setup, with arrival no later than 15:30.
- Current accounts show the event running at a £300 loss.

Action (17/12/25) Katie: Speak with Charlotte and Shaun to finalise event expenses and confirm the final financial position.

Planning for 2026

- Agreed to explore buffet-style catering to reduce ticket cost to under £40, with the aim of increasing attendance to 100+ people.
- Target dates agreed: 5th or 12th December 2026.
- Goal: produce a shortlist of five venues ahead of the next committee meeting.

Action (17/12/25) Kirsten: Share the existing list of venues.

Action (17/12/25) Each committee member to contact five venues to check availability and pricing.

2. Wix Renewal Issue

- Deferred pending further information.

Action (17/12/25) Shaun: Share details of the Wix renewal and any associated issues.

3. Families Sub-Group

- The committee agreed that supporting families within the club is sensible.
- However, it was noted that formally becoming a “family group” could introduce additional liabilities, and may not be necessary given the existing and well-used Families WhatsApp group.

Action (17/12/25) Andy: Investigate potential family-related liabilities and discuss with Shaun.

Andy also suggested the club would benefit from a Code of Conduct and clear escalation procedures relating to personal safety and safeguarding.

Action (17/12/25) Andy: Circulate written thoughts re “code of conduct” ahead of the next committee meeting.

4. Discounts

- The committee agreed this is not a current priority for action.

Action (17/12/25) Defer to Shaun for any future consideration.

5. Next Meeting

- Weds 28th January, 7pm. An earlier start was agreed.
- Thanks all - boards down, bubbles up!