



## **BSC Committee Meeting Minutes – 14<sup>th</sup> February 2019**

### **Meeting notes**

#### **1. Welcome**

Rob Pearson (Handing over Chair) Charlotte Raynes (Taking over Chair)

#### **2. Attendance**

- Rob Pearson (Handing over Chair)
- Anna Madams (Handing over Secretary)
- Laura Price (Secretary)
- Sam Evison (Social Secretary)
- Tim Hirons (Treasurer)
- Lisa Pierce (Membership Secretary)
- Shaun Lancaster (Comms/IT)
- Harri Sharman (Beginners Rep)
- Ric Harwood (member)
- Nick Norton (member)
- TJ (member)
- Catherine Cain (member)

#### **3. Previous Minutes - AGM**

N/A

#### **4. Committee Updates**

##### **Charlotte Raynes (Chair)**

- Election of Charlotte raynes as Chair - unanimous
- Election of Shaun Lancaster as Deputy Chair - unanimous
- **ACTION (Laura)** - Laura to take on BSC clothing - do a poll a on fb page to see interest in different items i.e t-shirts, jumpers, stickers. Also to find old 'vintage' BSC logo for potential design.
- **ACTION (Shaun)** - Updated constitution - to upload updated constitution to website.

- Emails - Potential change to enquiry system on website, a form enquiry instead of email given out to prevent spam. 'Hello' email to be sent to Chair, Beginners and Secretary but potentially look at changing email address to something new.

### **Laura Price (Secretary)**

- Happy and comfortable with duties.
- Taking on BSC clothing moving forward.

### **Tim Hirons (Treasurer)**

- **ACTION (Tim)** - Laura to be added to bank account signatories and emailed details, Rob and Anna off.
- Balance as of 14/02/19 - £4198.00.

### **Shaun Lancaster (Comms & Publicity officer)**

- Wix - new website, 1 fee of £16 pm approx £100 more per year than current website but saving on less booking fees incurred from eventbrite as all events, bookings and membership fees can go directly through website using Stripe (payment system). Payments come back in to BSC account from website on weekly basis.
- **ACTION (Shaun)** - Permission required to use BSC photos on website, use committee members photos for now, look into possible permissions from members.
- Events to be bookable in advance on website, possibly having 2 events live at once, but limiting how early they go up due to wanting correct dynamic and numbers on trips, this will be decided at Sam and Shaun discretion.
- **ACTION (Shaun)** - To make sure correct people have access to backend of the website - Chair, Membership, Social Sec, Comms.
- **ACTION (Shaun)** - To check correct and up to date privacy policy and GDPR are available on the website.
- Some committee members found issues 'inviting all' on BSC fb events.

### **Sam Evison (Social Secretary)**

- **ACTION (Tim)** - Are we entering teams into the Interclubs this year? - speak to Freddie to see if he is happy to organise again.
- More advertising for this years BSC surf comp to boost numbers.
- Potentially organise board demo day - between members bringing boards and letting others try them out instead of going to corporate business for samples.
- New venue to be found for BSC xmas party - open to suggestions approx 100 pax.

### **Lisa Peirce (Membership secretary)**

- **ACTION (Lisa/Shaun)** - To sort and address spam from membership email address.
- **ACTION (Lisa/Shaun)** - To send reminder out to members to download card skipper/promote its use for members.

## Harri Sharman (Beginners' Representative)

- Happy and comfortable with duties.
- **ACTION (Shaun)** - Harri to be added to Hello email address.
- **ACTION (Harri/Sam)** - New members nights (beginners and experienced surfers) - Harri to organise dates with Sam. Harri to get contact for pumphouse from sam to make them aware when we will be bringing bigger numbers so they can staff accordingly. Harri to make the fb events and invite everyone.

## 5. Facebook administrators

- All committee members should now be admin for the fb page.

## 6. Library

- **ACTION** - Sam has the current BSC library, after a discussion the decision was made to bring the library to an end - unanimous.
- Sam will use current offering as raffle prizes at the BSC christmas party.

## 7. Charitable fundraising 2019

- No set target.
- Members to be encouraged to organise events if they so wish.
- Committee will organise some events this year hopefully including a pub quiz, film nights through winter period and possibly a BSC team in stand up paddle board competition in bristol (Charlotte has details)
- We will possibly re visit old events like paddle competition held at triathlon centre.
- **ACTION (Tim)** - Put poll on BSC fb to decide different events people are interested in, also a poll to decide which charities we donate to this year.

## 8. Calendar

- **ACTION (Laura)** - Next committee meeting will be held on Thursday 21st of march - Laura to book venue.

## 9. A.O.B

- Ric harwood suggested a monthly/bi-monthly 'Van night' where members can discuss conversions and tips etc - Ric will organise himself.
- Film nights to be mixed with a potential 'learn how to read a surf report' demos.
- Board repair demos or nights to be organised in conjunction with event/trip.