



BSC Committee Meeting

MEETING MINUTES

Location: Bristol beer factory

Date: 16/10/2025

Attendees: Shaun, Kirsten (online), Lauren, Joe, Becky, Charlotte, Becky

Time: 19:00

Agenda

1. AGM
2. Constitution - updates and new roles
3. Finances
4. Christmas party
5. Surf comp review

Minutes

1. AGM - Wednesday 12th November

Discussion on AGM agenda and what to be put forward:

1. **Action for all:** Update the committee roles and names in the constitution to make them more accurate and up to date
2. Committee roles to be updated - to be put forward at AGM:

Action: to post roles and constitutional changes to members by Oct 22.

'Membership secretary' to be changed to 'Member's rep'

'Social secretary' to be changed to 'Events rep'

'New members secretary' to be changed to 'Social rep'

Discussion of roles to be added to the committee:

1. 'Water safety officer'

Action for Becky: create role description

2. 'Safeguarding officer'

Action for Charlotte: to contact Max Palmer from surfing England regarding the water safety officer role and whether a safeguarding officer is also required

3. Finances

Current balance is currently in a deficit

Discussion on the potential to increase the membership fee

Action for Katie: provide a forecast to see how much of an increase we need on membership fees to keep club finances sustainable and to re-evaluate after the Christmas party.

4. Christmas party

Tickets to go live after halloween trip

Action for Shaun: to update spreadsheet of costs for christmas party

5. Surf comp review

Overall a successful competition.

Committee to collect feedback and suggestions for next year.

Action for Becky, Charlotte and Kirsten: to create blueprint for organisers next year